## Scoring Criteria

### Judging and Scoring Process – 2025

Scores will serve as a basis for discussion during the judging process rather than as a definitive method of decision-making. Scores can sometimes overlook the strategic or softer aspects of a product, project, or individual's contribution. Therefore, a flat scoring system will be used, without any weighting.

Each judge will be assigned all entries for scoring.

For each entry, judges will assess how strongly they agree with each criterion statement in the relevant award category using a sliding scale.

Scoring for each criterion will be based on a scale of 1 to 5:
- **5:** Candidate/project/business meets all the award criteria.
- **4:** Candidate/project/business meets most of the award criteria.
- **3:** Candidate/project/business meets half of the award criteria.
- **2:** Candidate/project/business meets some of the award criteria.
- **1:** Candidate/project/business meets none of the award criteria.

Judges will receive scoresheets to score out of 5 for each criterion. These scores will be combined, and the results for each entry will be reviewed during a 'judging meeting.'

The lead judge assigned to each category will guide the discussions at the judging meeting.

Entries with the lowest scores in each category will not be shortlisted, while the number of shortlisted entries will depend on the total number of submissions in that category.

Winning entries must achieve an average score of at least 3 across each criterion to be considered for an award.

We have endeavoured to maintain consistency across the criteria and award categories.

For any questions regarding the scoring process, please contact Jessica Holland at jessica.holland@retrofitacademysolutions.com.